

2017 Delegate Assembly

Memorandum to All Delegate Assembly Members

TO: All Members of the 2017 Delegate Assembly
(Executive Board, Chapter Presidents, and Active Past Presidents)

FROM: Shirley Pelletier, President-Elect

DATE: April 19, 2017

The 2019 Delegate Assembly meeting of the School Nutrition Association of North Carolina will be held at the Sheraton Four Seasons in Greensboro on Wednesday June 21, 2017, beginning at 1:30 p.m. There will be an official roll call of delegates. You will need to arrive at 1:00 p.m. to check in and receive your credential card.

Enclosed is the Delegate Assembly Information Sheet. "The voting delegates shall include the voting members of the Executive Board, Past Presidents with active status, affiliated Chapter Presidents or designee, and additional delegate." **Please complete and mail the Information Sheet to Sharon Kinion by May 31, 2017.**

Listed below are the materials you will need for this meeting:

1. Delegate Assembly ribbon (You will receive this at the door when you receive your credential card.)
2. Agenda for meeting (enclosed).
3. Copy of 2016 Delegate Assembly minutes (enclosed).
4. Copy of Proposed SNA-NC Bylaw Changes Summary (enclosed).
5. Copy of suggested Protocol procedure for the annual Delegate Assembly (enclosed). Robert's Rules of Order will be used to conduct business.

If you have any item to add to New Business or the Agenda, please contact Shirley Pelletier by **May 31, 2017**. Items can be added to the agenda until the agenda is approved at the beginning of the House of Delegates.

If you have questions, please contact me at 252-426-5741. I look forward to seeing each of you at the 2017 SNA-NC Delegate Assembly.

Enclosures